

St. Hilda's Secondary School
School Environmental Policy Revised 2014

Purpose

This document describes the school's commitment to Conserve resources, Protect the Environment and Promote environmentally responsible behaviours.

This document will be revised from time to time to incorporate the latest best practices adopted.

Environment Policy

1. Energy Conservation

The school recognizes the need to conserve energy to reduce carbon footprint and consumption of limited energy resources.

The following steps may be taken to conserve energy:

- a. Lights and fans in classrooms are to be switched off when vacant.
- b. Toilets may be fitted with light sensors that automatically switches off lights when there are no activities.
- c. Energy saving light bulbs will be used where practical and does not violate safety requirements.
- d. Air-conditioners shall have individual controls.
- e. Air-conditioners in classrooms will be fitted with timers that turn off every hour.
- f. Where reasonably possible, air-conditioner thermostats will be set to 25°C.

2. Water Conservation

Water is an essential and precious resource. Every drop is precious.

The following steps may be taken to conserve water:

- a. Taps in common areas should be fitted with auto-stop devices.
- b. Taps should be fitted with water saving devices like aerators and nozzles.
- c. Plants should not be watered using sprinklers.

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3. Environmental Protection

Environmental Protection is observed through “Reduce, Reuse, Recycle” efforts.

To “Reduce” wastage of material, the following steps may be taken:

- a. Provide markers that can be refilled and the marker refills to reduce wastage in use and throw markers.
- b. Announcements and notices can be made online through emails and LMS portals to reduce the use of paper.
- c. Text can be printed in “Times New Roman” or “Calibri” font rather than “Arial” which saves toner and ink.

To “Reuse” material, the following steps may be taken:

- a. A textbook and uniform corner is setup in the canteen from November to January for students to donate unwanted textbook and uniforms. Students are free to take what they need and the corner will be cleared by the end of January. Material left over in January are either recycled or donated to charity.
- b. The school staff room will have a “Green Corner” to allow staff to contribute unwanted stationery and material for the benefit of other staff.
- c. CCAs groups are encouraged to reuse their materials such as posters and banners for annual events.
- d. Fax machines may be loaded with used papers that have an unprinted side.

To “Recycle” material, the following programs are in place:

- a. Cans are collected in the canteen and cleared by the canteen operator.
- b. E-waste (electrical, electronics) are collected by our partner TES-AMM for recycling.
- c. Separate bins may be provided for sorting of recyclable materials before collection by Veolia Environmental Services
- d. Clearly marked paper recycling bins can be placed near printers so that waste paper can be recycled instead of being disposed as general waste.

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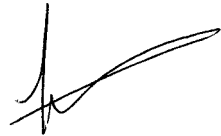
4. Environmental Promotion

To promote environmentally responsible behaviours, the following programs are available:

- a. Class Environment Champion. Each class has an appointed environment champion who will take the lead in promoting environment activities in the class.
- b. Class Environment Champions will attend at least 1 training per year.
- c. The Class Environment Champions will be led by Level Executives from the Student Council. Level Executives are trained in their roles by attending externally conducted workshops like the NEA Environment Champion Workshop.
- d. My Classroom, My Pride (MCMP) program. Classes are judged on the broad criteria of cleanliness, general condition and energy conservation. The exact rubrics will contain more details. Details of the program are subjected to annual review.
- e. Environment Quiz
An environment quiz is conducted each year to raise awareness amongst the students.
- f. Service Learning
Environment themed service learning projects will be provided to students for them to champion their cause for the environment. For lower secondary classes, they can be encouraged to design posters to put up around the school to spread an environmental message.



Mr Khoo Tse Horng
Principal



Mr Tan Kah Ooi
Environment Education Advisor